



## **CITY OF TSHWANE**

# **REQUIREMENTS FOR AN APPLICATION FOR THE REMOVAL AND/OR AMENDMENT OF TITLE CONDITIONS AND THE SIMULTANEOUS AMENDMENT OF THE RELEVANT TOWN- PLANNING SCHEME, IN TERMS OF THE GAUTENG REMOVAL OF RESTRICTIONS ACT, 1996 (ACT 3 OF 1996)**

COMPILED BY:  
LAND USE LEGISLATION AND APPLICATIONS MANGEMENT SECTION  
CITY PLANNING AND DEVELOPMENT DIVISION  
CITY PLANNING, DEVELOPMENT AND REGIONAL SERVICES  
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## MUNICIPALITY REQUIREMENTS: APPLICATION FOR THE REMOVAL AND/OR AMENDMENT OF TITLE CONDITIONS AND THE SIMULTANEOUS AMENDMENT OF THE TOWN-PLANNING SCHEME, IN TERMS OF THE GAUTENG REMOVAL OF RESTRICTIONS ACT, 1996 (ACT 3 OF 1996)

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# REQUIREMENTS FOR AN APPLICATION FOR THE REMOVAL AND/OR AMENDMENT OF TITLE CONDITIONS AND THE SIMULTANEOUS AMENDMENT THE TOWN PLANNING SCHEME, IN TERMS OF THE GAUTENG REMOVAL OF RESTRICTIONS ACT 1996 (ACT 3 OF 1996)

## A. PROCEDURE

### 1. Who may apply

Any owner of land and/or the owner's authorised agent may apply to the Strategic Executive Director: City Planning, Development and Regional Services in terms of section 5 of the Gauteng Removal of Restrictions Act, 1996 (Act 3 of 1996) for the removal of restrictive title conditions from a title deed and the simultaneous amendment of the relevant town planning scheme.

### 2. How to apply

- 2.1 The application form which has been adapted for the Municipality's application processing system, must be completed **in full** and signed.
- 2.2 Documents stipulated in Annexure 2 of the Gauteng Removal of Restriction Regulations, 1997, and required by the Municipality in terms of Regulation 5(a) of the Regulations must be attached (see paragraph 3).
- 2.3 The prescribed application fees must be paid in terms of Regulation 5 (b) of the Gauteng Removal of Restrictions Regulations, 1997.
- 2.4 If a cheque is used as a method of payment, the cheque must be made out to the City of Tshwane. **Post dated cheques will not be accepted.**

### 3. What documents are required

Copies of the following documents, of which one should be the original, all stapled together in the upper left-hand corner, must be submitted during office hours 08:00 to 15:00 to: (at the relevant office)

The Strategic Executive Director: City planning, Development and Regional Services

Akasia Office: 1<sup>ST</sup> Floor, Spectrum Building, Plein Street West, Karenpark, Akasia,  
Enquiries: JM Loots (Functional Head) Tel: 012-358-9110

or

Centurion Office: Room 8, Town Planning Office cnr Basden and Rabie Streets, Centurion,  
Enquiries: JD Zeeman (Functional Head) Tel: 012-358-5-3253

or

Pretoria Office: Room G10, Ground Floor, Munitoria, c/o Vermeulen and Van der Walt Streets, Pretoria.  
Enquiries: Lucy Nkadameng (Functional Head) Tel: 012-358-4689

These documents must be submitted to the Council **before** (preferably **at least one day before**) the advertisement notice appears in the newspapers/Gazette and on the site so that the documents are open for inspection by the public and can serve as a legally acceptable application.

3.1 **Covering letter (5 copies)**

This letter must be addressed to The Strategic Executive Director: City planning, Development and Regional Services

3.2 **Application form (5 copies)**

The attached application form must be completed **in full** and signed by the applicant. (Annexure).

3.3 **Power of attorney (3 copies)**

If any person other than the registered owner of the erf submits the application, the applicant must submit a power of attorney from the registered owner of the erf in accordance with Annexure 2 to the Gauteng Removal of Restriction Regulations, 1997. The power of attorney must correspond with the **registered** title deed. (Annexure 2)

**If a property changes hands while an application is being considered, the new owner must submit a power of attorney/letter indicating that he or she concurs with the application. If the new owner fails to submit a power of attorney/letter, the application will expire and the amendment scheme will not be promulgated.**

3.4 **Company/close corporation/trust resolution (3 copies)**

If the registered owner is a company, close corporation or trust, the applicant must submit a resolution of the company, close corporation or trust in accordance with Annexure 2 to the Gauteng Removal of Restriction Regulations, 1997 stating the grounds on which the applicant is authorised to act on behalf of the company, close corporation or trust. Please note that this resolution is not the same as the power of attorney.

3.5 **Proof of members of company/close Corporation/trust (3 copies)**

A copy of the following must be attached as proof:

- CM 29 form in the case of a company (Companies Act 61 of 1973)
- CK 1 or 2 forms in the case of a close corporation (Close Corporations Act 69 of 1984)
- Letter of appointment of trustees in the case of a trust

3.6 **Proof of marital status of the owner (3 copies)**

Proof of the marital status of the owner must be provided. If the owner is married in community of property, his or her spouse must co-sign the power of attorney/application form.

3.7 **Bondholder's consent (3 copies)**

The bondholder's consent must be submitted in accordance with section 5(2) of the Act and as stipulated in Annexure 2 of the Gauteng Removal of Restriction Regulations, 1997.

3.8 **Motivating memorandum (5 copies)**

The applicant must submit a motivating memorandum as stipulated in Annexure 2 of the Gauteng Removal of Restriction Regulations, 1997.

In addition to the above, the following information must be provided for in the motivational memorandum:

OPEN SPACE / ENVIRONMENTAL SENSITIVITIES

1. Is the development a "listed activity" in terms of the National Environmental Management Amended Act, 2004 (Act no 8 of 2004), with specific reference to the Regulations promulgated under Section 24 (5)? The applicant must submit comment from the relevant provincial department (NWDACE or GDACE).
2. If relevant, has an EIA process been initiated? - please specify:
  - 2.1 date initiated,

- 2.2 name and details of environmental consultant,
- 2.3 what process has been initiated,
- 2.4 relevant Provincial Reference number assigned

Should an EIA Process be relevant, please forward 2 copies of such report to the Environmental Planning Section. To enable an informed decision by the Section on the merits of the application, the following specific information would be required in the report: (also indicate on a map of a similar scale than the sensitivity map and development layout)

- Fauna and Flora
- Ridges
- Watercourses (indicating 1:50 and 1:100 year floodlines as well as 32 metre from the centre line of the river)
- Red Data
- Culture Historical aspects
- High potential agricultural land
- An overlay of the above information to deliver a composite site sensitivity map, indicating high, high-medium, medium and low sensitivity areas
- A responding development layout on the composite site sensitivity map
- Well motivated arguments should development layout not respond to site sensitivities to ensure overall sustainability

3. Should the EIA process not be relevant:

- 3.1 Give a short, general overview / description of site situation highlighting identified site sensitivities.
- 3.2 Is the site situated next to an existing open space resource?
- 3.3 If relevant, how does the proposed development respond to the open space resource? Refer to levels, placing and functioning of building footprints, landscaping, and access?

**Should you require any clarification regarding the Open space / Environmental Sensitivities, please contact the Environmental Planning: Tel:(012) 358 8846, Fax: (012) 358 8934**

3.9 ***Locality, zoning and land-use plans (5 copies)***

A locality, zoning and land use plan must be submitted as stipulated in Annexure 2 of the Gauteng Removal of Restriction Regulations, 1997.

3.10 ***Zoning Certificate (5 copies)***

3.11 ***Annexure T (5 copies)***

3.12 ***List of names and addresses of owners of neighbouring erven and a plan showing the location of the said erven (5 copies)***

This must be provided in compliance with section 5(7) of the Act and as stipulated in Annexure 2 of the Gauteng Removal of Restriction Regulations, 1997.

3.13 ***Registered Title deed (3 copies)***

This must be submitted as stipulated in Annexure 2 of the Gauteng Removal of Restriction Regulations, 1997. The applicant shall submit a copy of the title deed which is registered in the Deeds Office at the time when the application is submitted. **A draft title deed is not acceptable.**

3.14 ***The Municipality's consent in terms of section 61(2) of the Ordinance (where applicable) (5 copies)***

3.15 ***Additional information/documents***

The City of Tshwane may require other documents, such as site plans and traffic impact studies, to be submitted in support of the application before the application is finalised.

## **4. Advertisement procedure**

### **In accordance with Section 5(5) of the Act**

- 4.1 Notices must be published once a week for two consecutive weeks in both the *Provincial Gazette* (in English and in another of the official languages) and two local newspapers (in English and in another of the official languages). This notices must comply with Section 5(5) and (b) of the Act. (See Annexure 6).
- 4.2 A notice as set out in Annexure 3 of the Gauteng Removal of Restriction Regulations, 1997, and prescribed in Section 5(5) of the Act must be sent by registered mail or delivered by hand to each owner of land that abuts the application site and directly opposite the application site (see Annexure 6).
- 4.3 A notice as set out in Annexure 3 of the Gauteng Removal of Restriction Regulations, 1997, and prescribed in Regulation 5 (d) and (e) must be placed on the erf and maintained for a period of at least 14 days from the date of first publication (see Annexure 6).
- 4.4 In terms of Section 5(7) of the Act, the applicant must submit proof to the satisfaction of the City of Tshwane that he or she has complied with all the provisions of the Act. This is done as follows:
- (i) *Newspaper advertisements*  
The applicant must submit the full pages of the newspapers/gazette in which the notice appeared or certificates from the editors of the newspapers/gazette.
  - (ii) *Placard notice*  
The applicant must submit an affidavit stating that the provisions of Section 5(5)(d) of the Act have been complied with (annexure 5).
  - (iii) *Photos*  
The applicant must submit **two legible photos** of the placard notice, not smaller than half-postcard size:
    - (a) One close-up of the notice to clearly show the wording.
    - (b) One from a distance across the road to show the visibility of the notice.

If the wording on the notice is not clear on the photo, the applicant shall be required to submit  
The original placard notice to the Municipality for inspection.
  - (iv) *Notices to neighbouring erf owner(s)*  
The applicant must submit proof to the City of Tshwane that a notice as prescribed by the Act has been sent by registered mail or delivered by hand to **every owner** of land directly adjacent to and opposite the application site.
- 4.5 In terms of Section 5(8) of the Act a copy of every objection that is received must be submitted to the Strategic Executive Director: City planning, Development and Regional Services. The applicant will also receive a copy of each objection from the said Division.
- 4.6 **Specifications of the proposed land use rights in advertisement notices**  
When an application for rezoning to land-use Zone XIV 'Special' is made, the newspaper advertisements and placard notices must clearly specify what new land-use rights are envisaged with the proposed zoning 'Special'. When application is made for other rights, the land-use zones formulated in the relevant town-planning scheme, must be mentioned in the notices.

## **B. GENERAL**

1. Applications will not be accepted for consideration if they are not prepared in accordance with paragraph 3 of this document. Incomplete applications are legally not acceptable and will unfortunately have to be returned to the applicant.
2. The motivating memorandum referred to in Annexure 2 of the Gauteng Removal of Restriction Regulations, 1997, shall assist the City of Tshwane to facilitate the processing of the application. This means that the motivating memorandum shall -
  - 2.1 clearly indicate precisely which conditions are to be removed and/or amended and how the amendment should be;
  - 2.2 clearly indicate precisely what the amendment of the relevant town-planning scheme, involves, for example-
    - that the coverage be increased to 72%
    - that the height be increased from 19,00 m to 23,00 m
    - that the floor space ratio be increased from 2,5 to 2,56
    - that the "General Residential" rights be changed to 'Special' for offices
  - 2.3 indicate the necessity (need) and desirability of the application with regard to -
    - the relevant town-planning scheme, and
    - the future development of the area (it should provide for the present and the future needs of the city, or a part of it, rather than just benefit a specific business).
  - 2.4 contain a thorough motivation, from a land-use point of view, of the proposed amendment of the relevant town-planning scheme, 1974, including, but not restricted to, the need and desirability of the application.
3. **It is of the utmost importance that applicants discuss any rezoning proposals and the removal/amendment of restrictive title conditions with officials of the Regional Spatial Planning Section before submitting an amendment scheme and a removal/amendment of restrictive title conditions.** This will facilitate the processing of an application, and the applicant will benefit for the following reasons:
  - 3.1 By consulting the officials aforementioned an applicant will be informed of the policies which the City of Tshwane has formulated for certain types of rezoning and the removal/amendment of restrictive title conditions.
  - 3.2 Lengthy correspondence owing to uncertainties which applicants may have when preparing the required scheme documents will be eliminated.
  - 3.3 An applicant will save considerable time if officials know of an application in advance. This will ensure that all the necessary conditions that need to be included in the amended scheme are reflected in the documents and that time is not wasted.
  - 3.4 It may happen, and has happened in the past, that an applicant finds that his or her scheme does not provide for certain land use rights/development controls after the amended scheme has been promulgated. If he or she consults officials in advance, these elements can be included in the scheme. In this regard it should be noted that section 61(1) of the Ordinance (subject to the provisions of section 61(2) prohibits a further amendment within a period of two years.
  - 3.5.1 **As an application for rezoning is a complex process, and as any deviation from the norms set by the Ordinance and Regulations may lead to a delay or even the rejection of the application, an applicant is advised, in his or her own interest, to appoint a town-planning consultant.**

## ANNEXURE 1

### APPLICATION FORM – REMOVAL/AMENDMENT OF TITLE DEED CONDITIONS AND THE SIMULTANEOUS AMENDMENT OF THE TOWN- PLANNING SCHEME,

**In terms of the Gauteng Removal of Restrictions Act, 1996 (Act 3 of 1996)**

Please ensure that all the information is completed on the form. If any information is missing/incomplete this might result in a rejection of the application.

This application can be hand delivered to The Strategic Executive Director. (at relevant office)

Akasia Office: 1<sup>ST</sup> Floor, Spectrum Building, Plein Street West, Karenpark, Akasia, or

Centurion Office: Room F8, Town Planning Office, cnr Basden and Rabie Streets, Centurion; or

Pretoria Office: Room G10, Ground Floor, Munitoria, c/o Vermeulen and Van der Walt Street, Pretoria

1. The status of the applicant		Registered owner
		Authorised agent
<b>2. Applicant details</b>		
2.1 Individual/Company/Other (specify)		
2.2 Surname		
2.3 First names		
2.4 Initials		
2.5 Email		
2.6 Telephone number		
2.7 Fax number		
2.8 Cellular Phone Number		
2.9 Physical Address		
	Postal Code	
2.10 Postal address		
	Postal Code	
<b>3. Application fees</b>		
3.1 Receipt number (for official use)		
3.2 Receipt amount (for official use)		
4. Application date (as signed by applicant)		
5. Date received at City of Tshwane		

**6. Required documents:**

	Application form	Zoning plan	Land-use plan	List of addresses of neighbours and plan
	Memorandum	Locality plan	Site plan	
	Covering letter	Proposed Annexure	Proposed Annexure B	



<b>7. REZONING DETAILS</b>	
7.1	Proposed zoning
7.2	Proposed no. of dwelling units
7.3	Proposed density
7.4	Proposed Height
7.5	Proposed coverage (%)
7.6	Proposed FSR/GFA <b>(required)</b>
7.7	Estimate project value (R)

<b>8. REMOVAL/AMENDMENT OF TITLE DEED RESTRICTION DETAILS</b>			
8.1	Removal of conditions		
8.2	Amendment of conditions		
8.3	Reason for removal or amendment of conditions		
8.4	Indicate whether the property/ies is/are situated in a conservation area or has/have been included in a register of properties worthy of conservation. Specify?	Yes	No
8.5	Does the property have any endangered plant or animal species which will be affected by changed land-use? Specify?	Yes	No

Advertisement/Notice **(Official use)**

I, \_\_\_\_\_, being the Registered Owner / Authorised Agent of the property/ties declare that the above information is correct and that the required documents are attached.

The following documentation shall be submitted to the City Planning and Development Division within 28 days of the date that the application has been lodged at the City of Tshwane:

Affidavit	Photo's of placard	Proof of newspaper advertisements
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\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

## EXAMPLE OF THE POWER OF ATTORNEY: ANNEXURE 2

### SPECIAL POWER OF ATTORNEY

I/We, [John Citizen], ID No. \_\_\_\_\_, the undersigned, hereby nominate, constitute and appoint -

\_\_\_\_\_, ID No. \_\_\_\_\_

with the power of substitution to be my/our legal attorney(s) and agent(s) in my/our name, place and stead to apply for -

\_\_\_\_\_ (type of application and property description)

at \_\_\_\_\_ (name of local authority)

and in general to do everything to effect the application and to do whatever I/we would do if I/we were present in person and acting in the matter; and I/we hereby ratify, allow and confirm, and promise and agree to ratify, allow and confirm everything and anything my/our attorney(s) and agent(s) may do or may permit to be done legally in terms of this power of attorney.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

in the presence of the undersigned witnesses.

AS WITNESSES:

1. \_\_\_\_\_

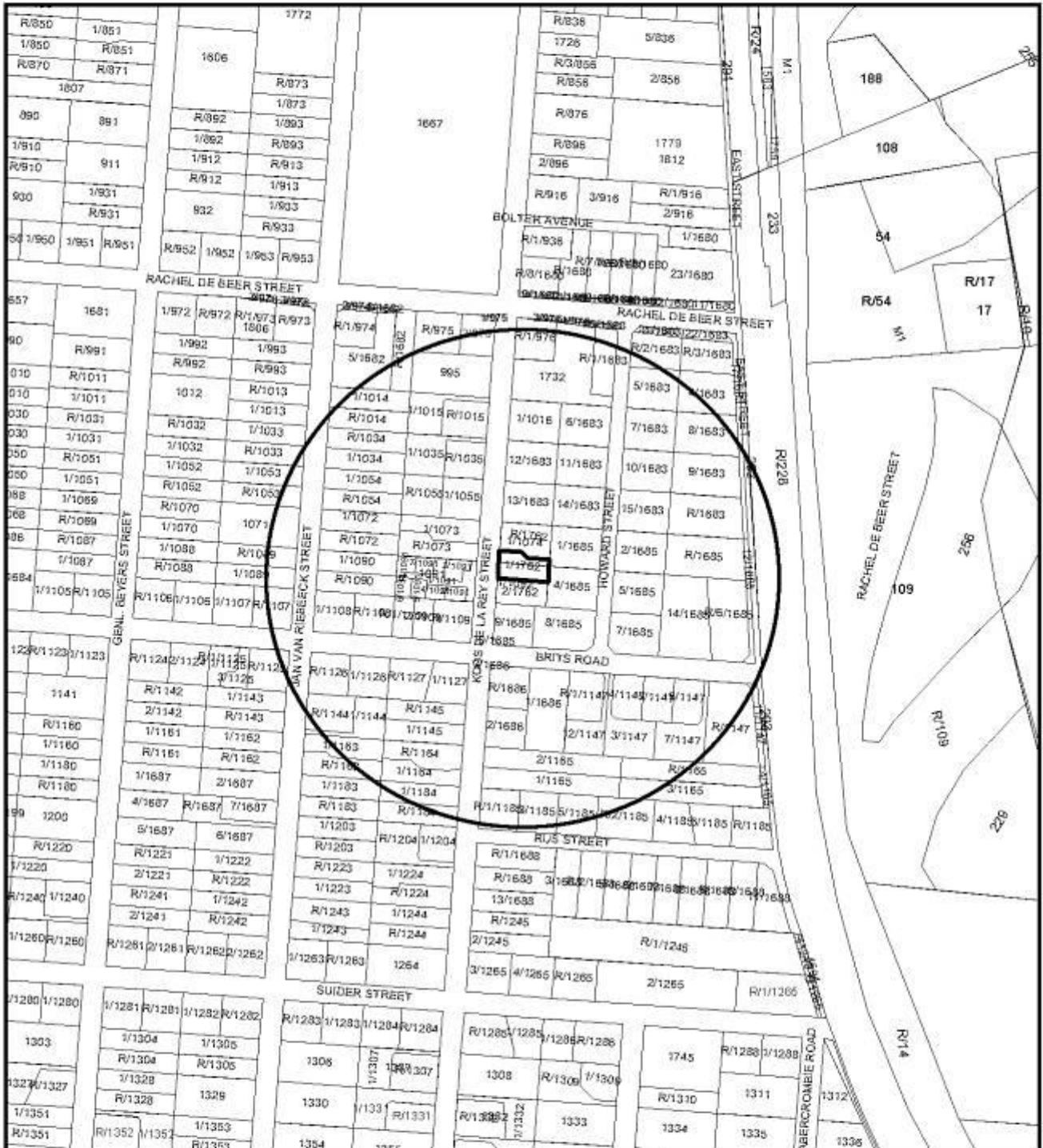
2. \_\_\_\_\_

[John Citizen]  
Registered owner \_\_\_\_\_

# EXAMPLE OF A LOCALITY PLAN: ANNEXURE 3

## LOCALITY PLAN

PORTION 1 OF ERF 1762, PRETORIA NORTH



Reference  
 The\_Site



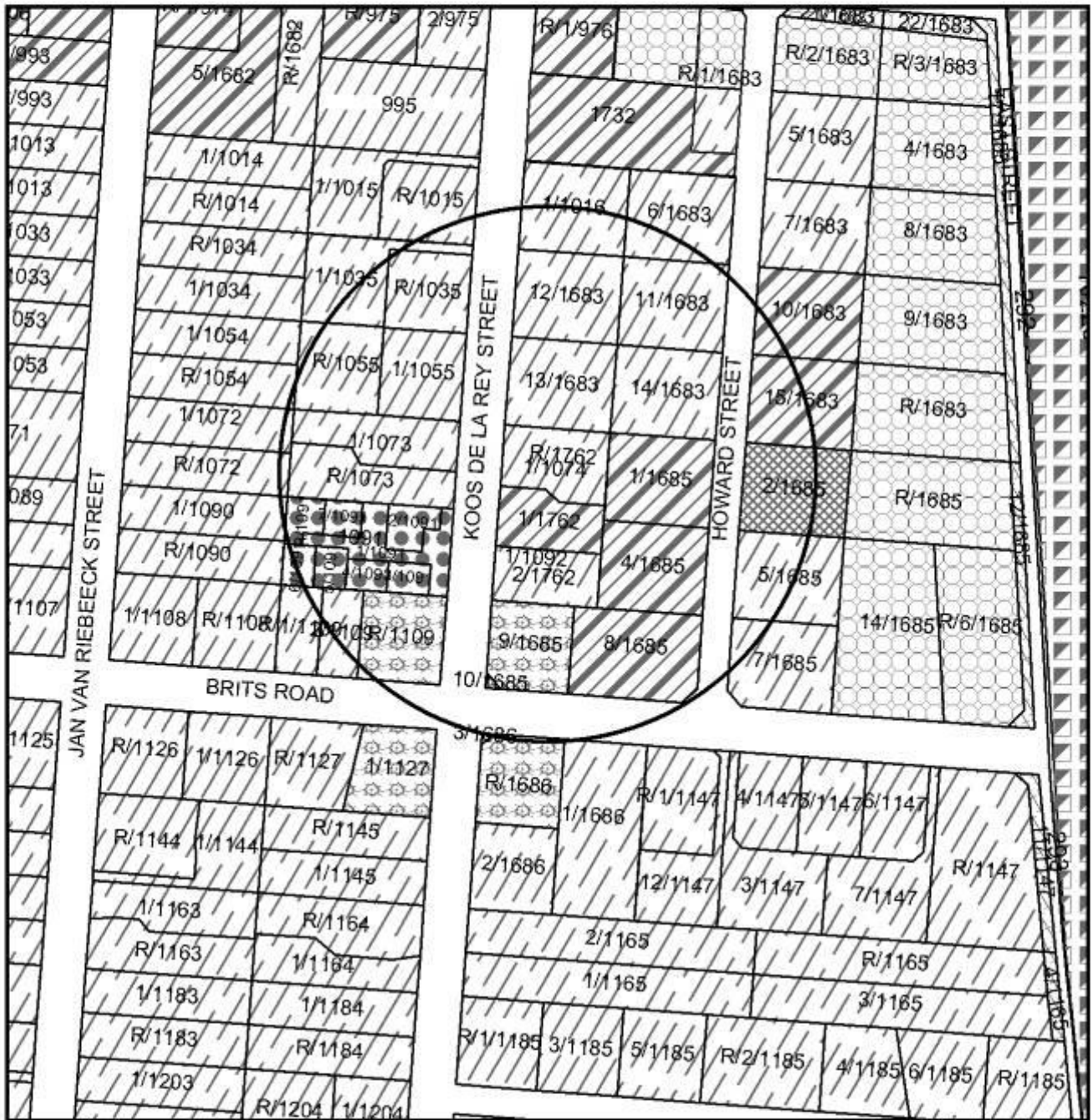
Date : 02/07/2004

Scale : 1:5,000

# EXAMPLE OF A ZONING PLAN: ANNEXURE 4

## ZONING PLAN

PORTION 1 OF ERF 1762, PRETORIA NORTH



	The Site		Municipal		Existing Public Open Space
	Special Residential		Government		Proposed Public Open Space
	Group Housing		Restricted Industrial		Existing Private Open Space
	Duplex Residential		General Industrial		Proposed Private Open Space
	General Residential		Agricultural		Township Establishment Areas
	Educational		Special		Sewerage Works
	Institution		Undetermined		Cemetery
	Special Business		Existing Roads		Aerodrome
	General Business		Proposed Streets		South African Railways



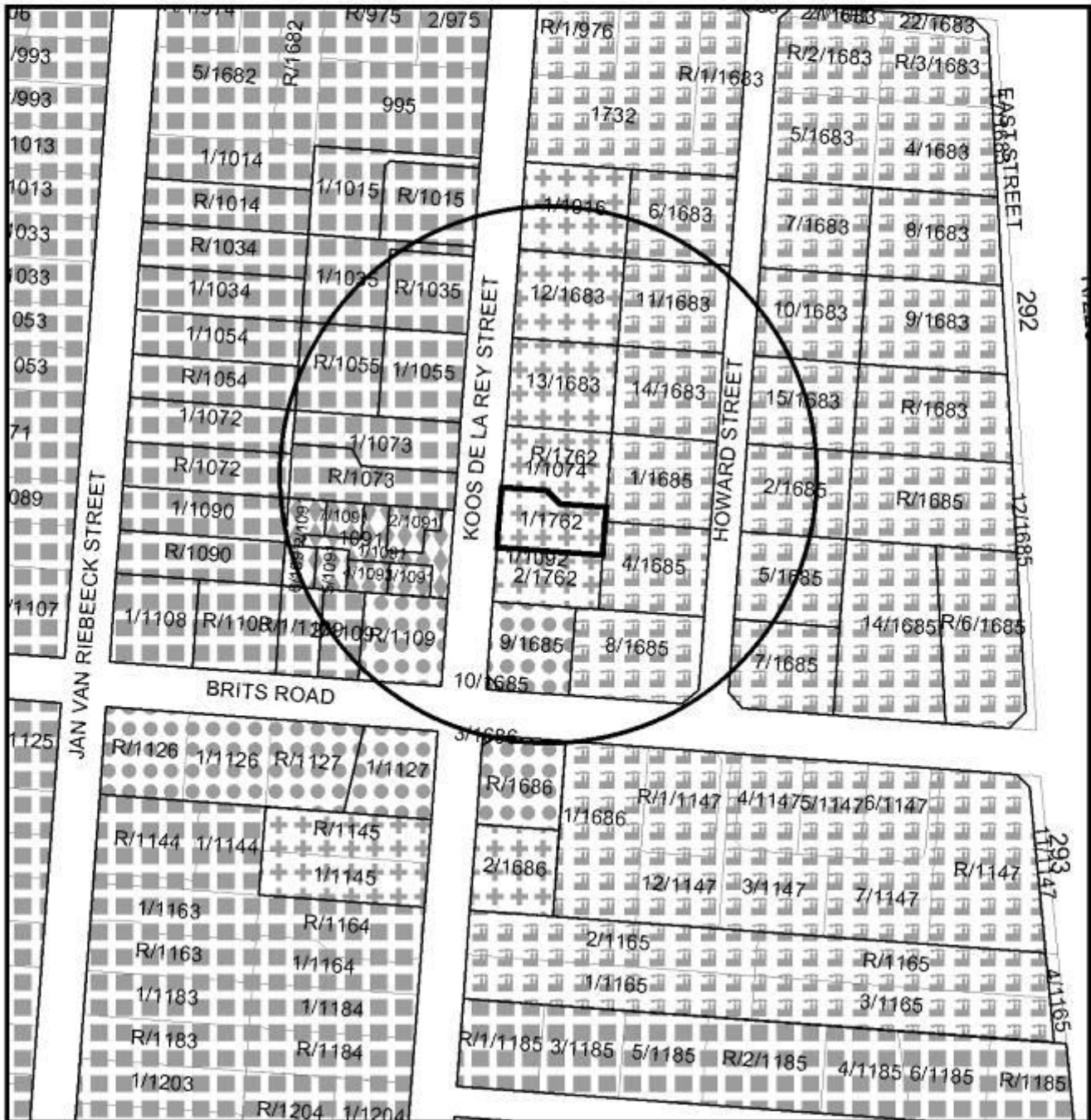
Date : 02/07/2004

Scale : 1:2,500

EXAMPLE OF A LAND USE PLAN: ANNEXURE 5

# LAND USE PLAN

PORTION 1 OF ERF 1762, PRETORIA NORTH



## REFERENCE

 The\_Site

## LAND USE

- |   |  |
|---|--|
|  Low Density Residential |  Medium Density Residential |
|  Business                |  Industrial                 |
|  Dwelling House Offices  |  |



Date : 02/07/2004

Scale : 1:2,500

**EXAMPLE OF ADVERTISEMENT NOTICES**

**NOTICE IN TERMS OF SECTION 5(5) OF THE GAUTENG REMOVAL OF RESTRICTION ACT, 1996 (ACT 3 OF 1996)**

I/We (full name).....being the owner/authorised agent of the owner hereby give notice interms of section 5(5) of the Gauteng Removal of Restrictions Act, 1996 that I/We have applied to the City of Tshwane for the amendment/suspension/removal of certain conditions contained in the title deed..... (property description), which property is situated at ..... and the simultaneous amendment of the town-planning scheme known as:

.....  
.....

all relevant documents relating to the application will be open for inspection during normal office hours at the office of the said authorized local authority at the Strategic Executive Director: City Planning, development and regional services (at the relevant office)

Akasia : 1<sup>st</sup> floor, Spectrum Building, Plein Street West, Karenpark, Akasia, or\*Centurion: Room f8, City Planning Office, cnr Basden and Rabie Streets, Centurion; or\*Pretoria: room 334, third floor, Munitoria, c/o Vermeulen and Van der Walt street, Pretoria

from ..... (the first date of the publication of the notice set out in section 5(5)(b) of the act referred to above) until.....(not less than 28 days after the date of first publication of the notice set out in section 5(5)(b).

any person who wishes to object to the application or submit representation in respect thereof must lodge the same in writing with the said authorized local authority at its address and room number specified above or at P. O. Box 3242, Pretoria, 0001 on or before

.....  
(Not less than 28 days after the date of first publication of the notice set out in section 5(5)(b) of the above mentioned Act.

NAME AND ADDRESS OF OWNER:.....  
.....  
.....

DATE OF FIRST PUBLICATION:.....

**KENNISGEWING INGEVOLGE ARTIKEL 5(5) VAN DIE GAUTENG WET OP OPHEFFING VAN BEPERKINGS, 1996 (WET 3 VAN 1996)**

Ek/Ons (volle naam), ..... synde die  
\*eienaar/gemagtigde agent van diie eienaar gee hiermee, ingevolge Artikel 5(5) van die Gauteng Wet op Opheffing van Beperkings, 1996 kennis dat ek/ons aansoek gedoen het by die Stad Tshwane om die wysiging/opskorting/opheffing van sekere voorwaardes in die titelakte van  
.....

(Eiendomsbeskrywing) welke eiendom geleë is te ..... en die gelyktydige wysiging van die dorpsbeplanningskema bekend as:

.....  
Alle verbandhoudende dokumente wat met die aansoek verband hou sal tydens normale kantoorure vir besigtiging beskikbaar wees by die kantoor van die gemagtigde plaaslike bestuur by Die Strategiese Uitvoerende Direkteur, Stadsbeplanning, Ontwikkeling en Streeksdienste ingedien of gerig word

(\*skrap indien nie van toepassing)  
\*Akasia: 1st vloer, Spektrum-gebou, Pleinstraat, Karenpark, Akasia  
\*Centurion: Kamer 8, Stedelike Beplanning Kantore, h/v Basden- en Rabiestraat, Centurion  
\*Pretoria: Kamer 334, Derde Vloer, Munitoria, , h/v Vermeulen- en Van der Walt-Straat, Pretoria vanaf .....(die datum waarop kennisgewing wat in artikel 5(5)(b) van die bostaande wet uiteengesit word, die eerste keer gepubliseer word),tot..... (nie minder as 28 dae na die datum waarop die kennisgewing wat in artikel 5(5)(b) van bostaande wet uiteengesit word, die eerste keer gepubliseer word).  
enige persoon wat beswaar wil aanteken of voorleggings wil maak met betrekking tot die aansoek, moet sodanige beswaar of voorlegging op skrif aan die betrokke gemagtigde plaaslike bestuur by die betrokke bostaande adres en kantoor of Posbus 3242, Pretoria, 0001 voorlê op of voor .....(nie minder nie as 28 dae na die datum waarop die kennisgewing wat artikel 5(5)(b) van die bostaande wet uiteengesit word, die eerste keer gepubliseer word).

NAAM EN ADRES VAN EIENAAR:.....  
.....  
.....

DATUM VAN EERSTE PUBLIKASIE:.....

**AFFIDAVIT/AFFIRMATION**

TO WHOM IT MAY CONCERN:

I, the undersigned, .....(full name and surname), hereby \*make oath/affirm that the placard notice(s) as prescribed in terms of Section 5(5)(b) of the Gauteng Removal of Restrictions Act, 1996 (Act 3 of 1996) on Erf No ....., Township....., was displayed and maintained in a conspicuous and to the public accessible place, for a period of 14 days from the first day the advertisements were advertised in local newspapers, viz from ..... to ....., both dates inclusive.

SIGNED: ..... (SIGNATURE OF APPLICANT)  
ON: .....  
AT .....

I hereby certify that the deponent acknowledges that \*he/she was conversant with the contents of this statement and understood it, and that the deponent uttered the following words: "I swear that the contents of this statement are the truth and nothing but the truth, so help met God".

COMMISSIONER OF OATHS: .....  
DATE: .....

\*Delete whichever is not applicable.

**TAKE NOTE:**

**This declaration must be handed in only after the required period for the display and maintenance of the placard notice has expired. In the event of this declaration being incorrectly completed/signed and/or handed in too early, the Municipality will view such a declaration as a false declaration.**

**In the aforementioned case it shall be required from the applicant to comply with the prescript advertisement/procedure anew. Legal prosecution of the applicant shall possibly also be considered.**



## ANNEXURE 8

### 1. SEQUENCE OF EVENTS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	<b>1. Deadline for submission of application</b>	1. First notice appears in Provincial Gazette/newspapers 2. Site notice must be placed on application property for the next 14 days 3. Objectors has 28 days from this day to submit objections 4. Registered letters must already have been posted to adjoining property owners	<u>Day 1</u>	<u>Day 2</u>
<u>Day 5</u>	<u>Day 6</u>	<u>Day 7</u>	<u>Day 8</u>	<u>Day 9</u>
		1. Second appearance of notice in Provincial Gazette/newspapers		
<u>Day 12</u>	<u>Day 13</u>	<u>Day 14</u>	<u>Day 15</u>	<u>Day 16</u>
			1. The site notice may be removed from the application property 2. Affidavit may be signed and proof of advertisement may now be submitted to the local authority	
<u>Day 19</u>	<u>Day 20</u>	<u>Day 21</u>	<u>Day 22</u>	<u>Day 23</u>
<u>Day 26</u>	<u>Day 27</u>	<u>Day 28</u>		
		1. Last day for objections		

Note: The Provincial Gazette is published only on a Wednesday and requires two weeks' advance notice before publishing. Consequently, the dates of the other notices must fall in with the Provincial Gazette. It would be wise to instruct the Provincial Gazette and the two newspapers to publish two weeks after starting to prepare all documents, maps etc. for submission. In most cases this should give ample time for preparation.

### 2. DETAILS OF RELEVANT NEWSPAPERS

- (a) Provincial Gazette      TEL: (012) 334-4523      Mr Awie van Zyl  
 Private Bag X85      TEL: (012) 334-4591      Mrs H Wolmarans  
 Pretoria      FAX: (012) 323-8805

Government Printing Works  
 149 Bosman Street  
 Pretoria

- (b) Beeld      TEL: (011) 713 9000  
                   TEL: (011) 713 9446 (Regskennisgewings)
- (c) Pretoria News      TEL: (012) 325-4622-9 (Legal Notices)
- (d) Citizen      TEL: (011) 248 6124 (Legal Notices)

## EXAMPLE OF PLACARD NOTICE: ANNEXURE 9

KENNISGEWING INGEVOLGE ARTIKEL 5(5) VAN DIE GAUTENG WET OP OPHEFFING VAN BEPERKINGS, 1996 (WET 3 VAN 1996)

EK/ONS (VOLLE NAAM), .....  
 SYNDE DIE \*EIENAAR/GEMAGTIGDE AGENT VAN DIE EIENAAR GEE HIERMEE, INGEVOLGE ARTIKEL 5(5) VAN DIE GAUTENG WET OP OPHEFFING VAN BEPERKINGS, 1996 KENNIS DAT EK/ONS AANSOEK GEDOEN HET BY DIE STAD TSHWANE OM DIE WYSIGING/OPSKORTING/OPHEFFING VAN SEKERE VOORWAARDES IN DIE TITELAKTE VAN .....

(Eiendomsbeskrywing) WELKE EIENDOM GELEë IS TE ..... EN DIE GELYKTYDIGE WYSIGING VAN DIE DORPSBEPLANNINGSKEMA BEKEND AS: .....

ALLE VERBANDHOUDENDE DOKUMENTE WAT MET DIE AANSOEK VERBAND HOU SAL TYDENS NORMALE KANTOORURE VIR BESIGTING BESKIKBAAR WEES BY DIE KANTOOR VAN DIE GEMAGTIGDE PLAASLIKE BESTUUR BY DIE STRATEGIESE UITVOERENDE DIREKTEUR, STADSBEPLANNING, ONTWIKKELING EN STREEKSDIENSTE (by die toepaslike kantoor) VANAF .....(Die datum waarop kennisgewing wat in artikel 5(5)(b) van die bostaande Wet uiteengesit word, die eerste keer gepubliseer word), TOT.....(Nie minder as 28 dae na die datum waarop die kennisgewing wat in artikel 5(5)(b) van bostaande Wet uiteengesit word, die eerste keer gepubliseer word).

ENIGE PERSOON WAT BESWAAR WIL AANTEKEN OF VOORLEGGINGS WIL MAAK MET BETREKING TOT DIE AANSOEK, MOET SODANIGE BESWAAR OF VOORLEGGING OP SKRIF AAN DIE BETROKKE GEMAGTIGDE PLAASLIKE BESTUUR BY DIE BETROKKE BOSTAANDE ADRES EN KANTOOR OF POSBUS 3242, PRETORIA, 0001 VOORLê OP OF VOOR .....(Nie minder nie as 28 dae na die datum waarop die kennisgewing wat artikel 5(5)(b) van die bostaande Wet uiteengesit word, die eerste keer gepubliseer word).

NAAM EN ADRES VAN \*EIENAAR:.....  
 .....  
 .....

DATUM VAN EERSTE PUBLIKASIE:.....

NOTICE IN TERMS OF SECTION 5(5) OF THE GAUTENG REMOVAL OF RESTRICTIONS ACT, 1996 (ACT 3 OF 1996)

I/WE (FULL NAME) .....  
 BEING THE OWNER/AUTHORISED AGENT OF THE OWNER HEREBY GIVE NOTICE INTERMS OF SECTION 5(5) OF THE GAUTENG REMOVAL OF RESTRICTIONS ACT, 1996 THAT I/WE HAVE APPLIED TO THE CITY OF TSHWANE FOR THE AMENDMENT/SUSPENSION/REMOVAL OF CERTAIN CONDITIONS CONTAINED IN THE TITLE DEED.....

(Property description), WHICH PROPERTY IS SITUATE AT ..... AND THE SIMULTANEOUS AMENDMENT OF THE TOWN-PLANNING SCHEME KNOWN AS: .....

ALL RELEVANT DOCUMENTS RELATING TO THE APPLICATION WILL BE OPEN FOR INSPECTION DURING NORMAL OFFICE HOURS AT THE OFFICE OF THE SAID AUTHORIZED LOCAL AUTHORITY AT THE STRATEGIC EXECUTIVE DIRECTOR :CITY PLANNING, DEVELOPMENT AND REGIONAL SERVICES(at the relevant office).....

(The first date of the publication of the notice set out in section 5(5)(b) of the Act referred to above) UNTIL.....(Not less than 28 days after the date of first publication of the notice set out in section 5(5)(b).

ANY PERSON WHO WISHES TO OBJECT TO THE APPLICATION OR SUBMIT REPRESENTATION IN RESPECT THEREOF MUST LODGE THE SAME IN WRITING WITH THE SAID AUTHORIZED LOCAL AUTHORITY AT ITS ADDRESS AND ROOM NUMBER SPECIFIED ABOVE OR AT P O BOX 3242, PRETORIA, 0001 ON OR BEFORE .....  
 (Not less than 28 days after the date of first publication of the notice set out in section 5(5)(b).

NAME AND ADDRESS OF OWNER:.....  
 .....  
 .....

DATE OF FIRST PUBLICATION:.....

